



DATA COLLECTION PRACTICES INVENTORY

Use this worksheet to take stock of the data you already collect. This can be an important early step in creating or updating your evaluation plan. Some data may be required, and/or provide useful information for program improvement. Other data collection may be less useful, and you might decide to streamline or eliminate it.

Data Element (e.g. participant demographics, average daily attendance)	Data Collection Method or Source (e.g. parent of youth survey, school district records)	Timing and/or Frequency of Collection (e.g. annually in May, weekly, as needed)	Purpose(s) for Collecting (e.g. condition of funding, important for programming decisions)	Required (Y/N)?	Priority (Low-Medium-High)

Youth Development Executives of King County
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