



May 17, 2023 | 1:30 – 3:30 PM
 919 South 9th Street, Tacoma, WA 98405
IN PERSON | [Zoom Meeting Link](#) (optional)

BOARD AGENDA

<p>Welcome</p> <p><i>Cassandra Mitchell</i></p>	<p>Arrival, and Welcome!</p> <p>Result: Board is welcomed, will settle in to prepare for the May Board of Directors Meeting.</p>	<p>1:30 PM - 1:40 PM</p>
<p>Standing Governance & Business</p> <p><i>Motion & Approval Required</i></p>	<p>Approval of Minutes</p> <p>Result: Board has reviewed board minutes from March and will offer comments/discussion as needed before motion an action.</p>	<p>1:40 PM - 1:45 PM</p>
<p>Active Governance & Business</p> <p><i>Motion & Approval Required</i></p>	<p>Resolutions</p> <p>Result: Board will discuss and approve two resolutions. The first is regarding Mayor Victoria Woodard voting proxy, while the other pertains to banking officers for the foundation.</p>	<p>1:45 PM - 2:15 PM</p>
<p>New Business</p> <p><i>No Motion Required</i></p>	<p>District Report College Report</p> <p>Result: Board will hear district and college partner updates as a grounding to deepen the board's understanding of the challenges and opportunities connected to achieving the movements' 2030 goal.</p>	<p>2:15 PM - 2:45 PM</p>
<p>Organizational Business</p> <p><i>No Motion Required</i></p>	<p>Directors' Report</p> <p>Result: Dr. Ervin will update the board on operations. This will include a Charting Our Future recap. Staffing and financial updates, and a review of upcoming events.</p>	<p>2:45 PM - 3:00 PM</p>
<p>Ongoing Business & Governance</p> <p><i>No Motion Required</i></p>	<p>Re-establishing Governance!</p> <p>Result: Board will review past committees and structures and prepare to restart regular committee governance.</p>	<p>3:00 PM - 3:25 PM</p>
<p>Announcements</p>	<p>All Call for Board Announcements</p>	<p>3:25 PM - 3:30 PM</p>

MISSION: Building and strengthening the community-wide movement to help every child achieve success, cradle to career.

Foundation for Tacoma Students
In-Person Board Meeting
March 15th, 2023 | 1:30 – 3:30 PM
[Zoom Meeting Link](#)(optional)

Board Members Present:

Cassandra Mitchell, Patty Rose, Carrie Prudente Holden, Stuart Young, Josh Knudson, Holly Bamford Hunt, Katie Condit, Andrea Cobb, Brooke Johnson, Shon Sylvia, Dr. Ivan Harrell, Tanisha Jumper, Elizabeth Bonbright, Arielle Flesher, Victoria Woodards, Melannie Denise Cunningham, Lance Goodpaster, Sheila Edwards Lange, Joyce Loveday, David Jones

Board Members Not Present: Joshua Garcia,

Staff Present: Dr. Tafona Ervin, Devin Rydel Kelly, Ben Mitchell, Rodney Wolfenbarger, Kennadi Bouyer, Rosia Ayala, Chanel Hall, Elvin Bucu, Sarah Detweiler, Hannah Hibbs, Wendy Holcomb, Asha Richardson, Shaima Shamdeen, Rodney Wolfenbarger

Welcome and Check in – Cassandra Mitchell called this meeting to order at 1:30 PM on September 28th, 2022.

Standing Governance and Business:

Board Minutes

Cassandra Mitchel motioned to approve the board minutes from January 20th, 2023. Joshua Knudson seconded the motion. No members abstained from the vote. The remaining board members all voted to approve the motion. January 20th, 2023 Meeting Board Minutes were approved at 1:41 PM on March 15th, 2023.

Termination of Andrea Cobb


Cassandra Mitchell raised a motion to approve the resignation of Andrea Cobb. Joyce Loveday so moved. Holly Bamford Hunt seconded. All voting members approved, none opposed or abstained.

Temporary Release of Reserves

Due to lower cash flow, Dr. Ervin requested to release reserves temporarily. Cassandra Mitchell raised a motion to approve the reserves. Katie Condit so moved, and Holly Bamford Hunt seconded. All voting members approved, no members opposed or abstained.

Active Governance and Business:

Board Forms and Pledges: Dr. Ervin requested that all board members that have not done so please complete those and we will have time at the end as well.

Strategic Refresh Discussion: Dr. Ervin presented the  Strategic Rebrand Outline . Then, a discussion ensued. Katie Condit confirmed that this is Tafona requesting that we enter the process of this, not make this change today. Brooke Johnson inquired what funders/the community will think. Tafona noted that we may lose people, but at the same time new potential funders will definitely come. We are a part of the strive movement, and most if not all members are state/region focused.. not on one community as Graduate Tacoma is. Benjamin Whitworth asked how far out we plan to go and Dr. Ervin noted that the process would include figuring out our landscape. Dr. Ervin also wanted to make it clear that this can/will lead to a change in Name, Brand, and Vision. Joyce Loveday noted that it is the natural progression of this organisation, and it looks like this is the next step or we become limited. Both Holly and Josh inquired what the role of the board members will be in this process (keep this internal, or audit the community).

Cassandra Mitchell called for a motion to approve to initiate a process to refresh the org. Joyce Loveday so moved, Tanisha Jumper seconded. No members voted to oppose, and none abstained

District Report:

Lance Goodpaster-

Dr. Goodpaster noted that he is excited that FPS holds majority Tacoma students/unincorporated Pierce county. 7500 students. Nearly 50 languages spoken, white students comprise approximately 30% of the student body. Dr. Goodpaster also described the financial landscape on FPS.

Josh Garcia-

Dr. Garcia shared information about CTE, Jobs 253, Maritime Steel Center, and Tacoma Flex.

College Report

Dr. Harrell started by noting that TCC has a black arts exhibition until this Friday. TCC enrollment has increased every quarter this academic year. However, current students are being lost. TCC has developed required anti racism training for all employees. The community technical colleges has joined together to make a large legislative ask. Cost of living increases are not fully funded, so the ask is to fully fund.

Dr. Edwards Lange: Enrollment is a challenge for UWT as well. Students are questioning the value of a college education. However, there is a new college application and applications are up for freshman by 55%. Like TCC, UWT is facing a challenge in retention and have spearheaded programs to combat this.

Dr. Loveday seconded Dr. Edwards Lange's struggle as students question the value of a college education. Clover Park also has a new board member who is boots on the ground, and she looks forward to working with him. He works with foster families and those affected by the legal system.

Charting Our Future: Shaima shared the direction for this year's conference and the promotional toolkit.

The meeting was adjourned at 3:04PM.

Tanisha Jumper, Board Secretary

Minutes prepared by Kennadi Bouyer, Operations Manager and Executive Assistant, Foundation for Tacoma Students



**FOUNDATION FOR
TACOMA STUDENTS**

**Foundation for Tacoma Students Board Resolution
Board Member Stead for Mayor Victoria Woodards**

WHEREAS the Foundation for Tacoma Students seeks to build and strengthen the Graduate Tacoma community-wide movement to help every child achieve success.

WHEREAS the Foundation for Tacoma Students Board of Directors serves as the organization's governing body supporting the direction of the organization in realizing its vision and mission, and holds the values of equity, accountability, boldness and courage, innovation, transparency, collaboration, inclusion, and optimism in all it does.

WHEREAS the Foundation for Tacoma Students Board of Directors is committed to operationalizing best practices as the governing body of the organization and strives to memorialize its governing practices in resolutions for diligence and fidelity.

WHEREAS the contributions of our board members are valuable and ensure effective governance and sustainability of the organization and leadership.

WHEREAS the Foundation for Tacoma Students Board of Directors' active governance requires one third voting members to approve business decisions for the organization during any active vote.

WHEREAS the Foundation for Tacoma Students current board member, Mayor Victoria Woodards is experiencing conflicts with the organizations regular business meetings and thus is unable to offer feedback, guidance or a vote.

NOW, THEREFORE, BE IT RESOLVED that the Foundation for Tacoma Students Board of Directors approve Councilmember Kiara Daniels as Mayor Victoria Woodards' voting stead effective immediately and through the term of Woodards' mayorship.

ADOPTED on this date: _____.

Board President

Board Secretary



**FOUNDATION FOR
TACOMA STUDENTS**

**Foundation for Tacoma Students Board Resolution
Bi-Annual Change in Banking Officers**

WHEREAS the Foundation for Tacoma Students seeks to build and strengthen the Graduate Tacoma community-wide movement to help every child achieve success.

WHEREAS the Foundation for Tacoma Students Board of Directors serves as the organization's governing body supporting the direction of the organization in realizing its vision and mission, and holds the values of equity, accountability, boldness and courage, innovation, transparency, collaboration, inclusion, and optimism in all it does.

WHEREAS the Foundation for Tacoma Students Board of Directors is committed to operationalizing best practices as the governing body of the organization and strives to memorialize its governing practices in resolutions for diligence and fidelity.

WHEREAS the growing depth of work of the Foundation for Tacoma Students becomes more complex and requires focused attention to adequately support the organization through Board of Directors' participation and guidance.

WHEREAS the Foundation for Tacoma Students Board of Directors governing officers rotate in leadership every two years and the boards' chair and vice chair are appointed as authorized financial managers of the organization.

WHEREAS the Foundation for Tacoma Students vice chair, Stuart Young, has termed off and replacing that seat is Dr. Ivan Harrell.

NOW, THEREFORE, BE IT RESOLVED that the Foundation for Tacoma Students Board of Directors approve Dr. Ivan Harrell as the secondary financial officer for the board of directors, effective immediately.

ADOPTED on this date: _____.

Board President

Board Secretary



GRADUATE TACOMA NIGHT WITH THE RAINIERS

Thursday, August 31st

GAME TIME: 7:00PM | GATES OPEN: 5:30 PM

Mark your calendars! Come enjoy a night of celebration and baseball at Cheney Stadium. You'll be enjoying the game in style from the VIP Multicare 1882 Club.

YOUR PARTY INCLUDES:

- **VIP PARTY SPACE FOR THE GAME**
- **ALL-INCLUSIVE DINNER**
- **ALL-INCLUSIVE BEVERAGES**



**CHILDREN 3 AND UNDER DO NOT REQUIRE A TICKET
PLEASE RSVP TO YOUR GROUP REPRESENTATIVE**



FOUNDATION FOR TACOMA STUDENTS

Executive Committee **Role and Function**

The **Executive Committee** comprises of a group of directors appointed to act on behalf of, and within the powers granted to them by, the Board of Directors.

- The executive committee consists of:
 - A chairperson
 - A vice-chairperson
 - A secretary
 - A treasurer, and
 - Two at-large members.

- The executive committee provides organizational direction for the CEO and the full board but serious issues may reach the board. In these types of situations, the executive committee hears matters first and decides which issues stop there and which require moving up to the board level.

- Notification of meeting is sent by email one or two weeks in advance by the FFTS executive assistant. Once the agenda is finalized, the EA will send a meeting reminder that includes the agenda and minutes of the last meeting prior to the meeting. The EA is responsible for updating the Chair and FFTS Executive Director of the number of confirmed attendees to make sure a quorum is present for the meeting.



Board Governance & Sustainability Committee

Role and Function

The **Board Governance & Sustainability Committee** is a standing committee that serves two functions:

1. The committee supports review of board governance items including legal documents such as articles, bylaws, and resolutions, as well as supporting the board's governance practices that contribute to board member onboarding, responsibilities, and engagement.
2. The committee supports board sustainability by identifying, vetting, and recruiting new board members for FFTS in consideration of needed expertise and representation of community voice on the board.

Actions of the committee may include:

- The committee identifies and cultivates potential board members along a timeline and prepares a final recommendation for approval at the November Annual Board Meeting.
- The committee conducts a board composition demographic and expertise survey annually to support board member recruitment.
- The committee reviews policies and documents related to board member onboarding and ongoing support, Board member responsibilities and engagement, and board self-evaluation.
- The committee reviews legal documents such as articles, bylaws, resolutions, and other items as related to board governance.
- The committee reviews relevant organizational policies and procedures requiring board review prior to board approval.
- The committee reviews board subcommittees and functions every other year.



Cradle to Career Committee

Role and Function

The **Cradle to Career Committee** is a combined group of community leaders and board members, both past and current. By convening multiple community roles and perspectives and focusing on the historical context of the Graduate Tacoma movement, this committee uniquely works to support the current and future goals of FFTS.

Committee members will be expected to:

- Actively listen to various C2C topics of focus each meeting (presented by level of importance based on calendar, strategic plan, etc.).
- Utilize their diversity of perspectives to provide thought leadership, feedback, and contextual considerations for FFTS goals and initiatives across the C2C continuum.
- Review and inquire about various FFTS strategies, including but not limited to Collaborative Action Network (CAN) work, policy and advocacy efforts, current and potential funding streams, communication tactics, and community events.
- Serve as a review committee for our Teacher Impact Awards (as needed).
- Provide community connections in service to FFTS strategies (as needed).



Development Advisory Committee

Role and Function

The **Development Advisory Committee (DAC)** consists of board members, both past and present.

The committee's priorities are:

- Providing thought partnership, experience, and expertise
- Providing overview, knowledge, and access to local/regional funding landscape
- Supporting outreach and engagement with key opportunities e.g. introductions, setting up and attending occasional meetings, etc.
- Maintaining existing profile of local, regional, and national funding within multi-year framework
- Maintaining existing annual funding relationships
- Developing matching fund opportunities
- Developing multi-year sustainability plan through 2025 o Increasing sponsorship relationships



Finance Committee Role and Function

The **Finance Committee** is a standing committee that primarily provides financial and operational oversight for the organization. The Board Treasurer chairs the FFTS Finance Committee as the primary representative of the Board, and to communicate to the Board the key points of the Finance Committee meetings.

The role and function of the committee include:

- Reviewing and enquiring about the organization's financial statements to ensure FFTS financials are prepared in accordance with FASB (Financial Accounting Standards Board).
- Providing guiding recommendations for improving the organization's financial reporting so that the information is easily digestible for the board and management.
- Providing guiding recommendations for the organization's reserve funding and long-term financial health.
- Reviewing and vetting FFTS's operational practices and policies and making recommendations to ensure FFTS is operating within industry standards.
- Providing mentorship and connecting the Finance & Operations Manager to professionals in the industry who can be resources of professional development.
- The Executive Director and Finance & Operations Manager will set the meeting agenda and solicit feedback from the committee as a sounding board regarding budget and financial planning.



Policy Advisory Committee

Role and Function

The **Policy Advisory Committee** is a small strategic thinking, guiding, and facilitating work group established to guide the development of the Graduate Tacoma policy and advocacy agenda. This group also meets to strategize, inform, and guide the advocacy capacity of the Foundation for Tacoma Students. The group serves as the leadership team for the Graduate Tacoma Advocacy Network (GTAN) and serves as Network members to the movement's existing Collaborative Action Networks, plus one Foundation board member.

The committee is expected to:

- Meet monthly to inform and influence the direction of the annual Graduate Tacoma policy agenda.
- Offer guidance and wisdom on policy initiatives to best support the position the movement takes.
- Be an avid supporter and echo chamber for the advocacy work established by this committee and the Foundation for Tacoma Students.
- Sign-on, testify, support, and champion (as permissible) the annual agendas and support agenda of the organization



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Strategic Planning Committee

Role and Function

The **Strategic Planning Committee** convenes as needed to provide support to the strategic plan review and revision.